
Overview

What is this standard about?

Achievement of this standard demonstrates your competence in promoting safety, health, and environmental performance in the workplace. You will be able to promote and encourage others to take an active role in safety, health and environmental performance, maintaining your own levels of continuous personal and professional development (CPD).

Who is this standard for?

This standard is applicable to anyone at a managerial, supervisory or operational level able to carry out this function.

Performance criteria

You must be able to:

1. Engage staff, by implementing **company procedures**, to take an active role in improvements to safety, health, and environmental performance
2. Promote safety, health, and environmental awareness through written materials and 'toolbox talks'
3. Record health, safety, and environmental data accurately and maintain these records
4. Keep up to date with the common work-related accidents, near misses, causes of ill-health and incidents
5. Maintain continuous personal and professional development (CPD)

Knowledge and understanding

You need to know and understand:

1. The relevant legislation, best practices and planning rules that may affect your performance
2. Where to find relevant information and resources including the current company policies and procedures that apply to your role
3. How to analyse and interpret safety, health, and environmental data
4. The potential causes of work related ill-health and incidents
5. The common contributors to environmental incidents
6. Why improving safety, health, and the environment is important to both your business and the wider community
7. The potential impacts of change on safety, health and environmental performance
8. The potential impacts on the business of poor safety, health, and environmental performance
9. The benefits of using a range of communication methods and/or channels
10. The benefits to both your business and team of building rapport and good working relationships
11. How individual behaviours could affect safety, health, and environmental performance
12. The role, responsibilities, and limits of authority of everyone in the workplace, at all levels
13. The importance of a positive mindset in order to implement improvements to performance
14. The importance of maintaining accurate information and records

**Scope/range related
to performance
criteria**

Company procedures such as:

- Toolbox Talks
- Safety Committee Meetings
- Email Communication
- Training

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